MARINA BAY RESIDENCES
MANAGEMENT OFFICE
18 Marina Boulevard #07-01
Singapore 018980
Tel: 6603 6000 Fax: 6603 6010

APPLICATION FOR CORPORATE SEASON PARKING

(FORM CS2 – TO BE COMPLETED BY INDIVIDUAL APPLICANT)

APPLICATION RECEIVED ON
DATE: _____ TIME: _____

Particulars of Applicant

[Applications for Corporate Season Parking are exclusively for staff of invited companies of Marina Bay Financial Centre Towers 1, 2 & 3 only]

For Official Use
Company ID ☐☐☐
Applicant ID ☐☐☐☐

Name of Company : _____

Name of Employee : _____

Designation : _____

Mailing Address : _____

Email : _____

Contact Nos. : _____ (Residence/Office) _____ (Handphone)

Particulars of Vehicle & Registered Owner

[Documentary proof of vehicle ownership or entitlement to use of company registered vehicle is required]

Vehicle Registration No. : _____

Vehicle Make / Model : _____ Vehicle Type : EV / Non EV * (To delete accordingly)

Name *(if different from above)* : _____

Address : _____

Relationship with Applicant : _____

Application Period

Three (3) Months Season Parking

Commencement Date : D D / M M / Y Y Y Y *Ending Date :* D D / M M / Y Y Y Y

I attached herewith my Cheque payment for the sum of **S$1,262.60(inclusive of deposit for access card)** made payable to "**MCST PLAN NO. 3593**"

Cheque Details (Bank / Cheque No.): _____

Acknowledgments

Declaration of Applicant

I am fully aware the access card deposit shall be refunded upon returning the card to MBR and for any early termination, MCST will impose an admin fee of $50.00 subject to GST.

I declare that the particulars given in this application are true. I hereby confirm that I have read and will fully abide by the terms & conditions governing car parking at Marina Bay Residences, which are stated overleaf.

_____
Signature of Applicant & Date

Payment for Carpark & Access Card Deposit

☐ $20.00 Deposit for Access Card ☐ Carpark : $ _____

Total Payment : _____ PayNow / Cheque No. : _____

Issue of Car Park Label / IU Registration Update

Serial No. Carpark Label : _____ Access Card No : _____

Carpark Label Issue By : _____ Replacement Card No : _____

Access Card Collected By : _____ Date of Card Collection : _____

TERMS & CONDITIONS

1. Entry into the car park and parking within the car park of Marina Bay Residences (MBR) for all vehicles shall be at the absolute discretion of the MBR Management and subject to the rules herein and such other terms determined by the MBR Management from time to time.
2. Only staff of invited companies of Marina Bay Financial Centre (MBFC) Towers 1, 2 & 3 may apply for season parking of their vehicle within the car park of the Marina Bay Residences.
3. All applications shall be made in the prescribed form, duly completed and signed by both the applicant and the authorized company representative, and submitted through the authorized company representative only.
4. Each application shall be accompanied by a copy of the applicant's NRIC / Employment Pass and documentary proof of vehicle ownership or entitlement to use of company registered vehicle.
5. All applications shall be subject to the program size determined and set aside by the MBR Management.
6. Approval of all applications shall be at the sole discretion of the MBR Management. Notwithstanding the approval of any application for season parking, the MBR Management shall reserve the right to cancel any approval and withdraw any season parking granted to any Applicant at any time.
7. Applicant shall make payment of the season parking charges plus the prevailing GST to their authorized company representative. Payment shall be in advance for the entire season parking period applied for and based on a monthly rate of $457.80 (inclusive of 9% GST).
8. Re-application of season parking for subsequent months shall be submitted through the authorized company representative to the Management Office during office hours not later than the 15th day of the month preceding the period applied for. Season parking access for vehicles shall be invalidated by the end of the valid season parking period automatically if no approval is granted for any re-application; or if no re-application or advance payment of the season parking charges is received by the Management Office by the stipulated date.
9. Successful season parking applicants will be issued a season parking label and they must display the season parking label prominently on the top left (passenger side) portion of the front windscreen of their vehicles at all times whilst their vehicles are parked within the car park.
10. Successful season parking applicants will be issued an Applicant ID which they must carry with them at all times whilst accessing the car park of MBR and they must produce the Applicant ID to the MBR security or Management upon request.
11. A fee of S$5.00 will be charged for the replacement of any lost season parking label or Applicant ID. This fee is subject to revision as and when the Management deems necessary.
12. Season parking labels and Applicant ID are strictly non-transferable and Applicants who change vehicles should submit details of new vehicles including the vehicle IU number through their authorized company representative so that these may be updated to allow entry of the new vehicle into the car park.
13. Successful season parking applicants shall only be permitted to park their vehicles at the designated yellow parking lots from level 4B onwards of the MBR car park and between 6.00 am to 12.00 midnight daily ["Permitted Parking Hours"]. Their entitlement to park within the MBR shall EXCLUDE any Blackout Dates as determined by the MBR Management from time to time. The blackout dates shall include National Day and New Year Eve on 9th August and 31st December of each calendar year respectively.
14. All successful season parking applicants shall be restricted to the use of the lift access to and from their parked vehicle at Level 4b, 5 & 6 of the car park. All other areas within Marina Bay Residences shall be strictly out-of-bounds to all successful applicants and these shall extend to the main lobby, lift lobbies, lifts, common washrooms, etc.
15. The MBR Management reserves the right to terminate the season parking of any applicant found in breach or contravention of any terms and conditions herein and/or forfeit the balance of any unused season parking charges paid.
16. The Management shall have the right to amend, add or delete any rules or terms and conditions and to revise the season parking charges at any time as it deems necessary, to regulate the use of the car park and parking of vehicles within the car park including the right to determine the number of parking lots and the method of allocation of available season parking lots to applicants.
17. Vehicles parked within the car park are at the sole risk of the drivers and the Management will not be responsible for any loss or damage howsoever caused.
18. The car park has a height limit of 2 metres.
19. Heavy vehicles are not allowed in the car park.
20. Repair or servicing of cars, recreation, storage or repair works by the drivers is not permitted in the car park or anywhere in the common area.
21. No vehicles should be parked indiscriminately along the driveways or at any non-designated areas (e.g. in front of switch room and lift lobby etc.) or across two lots.
22. The Management shall reserve the rights and at its absolute discretion immobilize by use of wheel-clamps or remove by use of tow trucks, any unauthorized vehicle found parked within lots reserved for residents or any vehicle found parked outside the Permitted Parking Hours or any vehicles found parked in an indiscriminate or inconsiderate manner within the car park or within the development.
23. The owner/driver of a vehicle that has been immobilized shall without dispute, pay to the Management an administration fee of S$300.00 and a further S$100.00 per day for the release of the wheel-clamp. The payment shall be subject to GST and be paid strictly in Cash only to the authorized agents of the Management. The Management shall not be responsible for any loss or damage howsoever caused to the vehicle which has been wheel-clamped or the contents therein.
24. The owner/driver of a vehicle that has been removed shall without dispute, pay all charges incurred by the Management including any towing charges, incidental costs and expenses. The Management shall not be responsible for any loss or damage howsoever caused to the vehicle which has been removed or the contents therein.

PERSONAL DATA PROTECTION ACT (NO.26 OF 2012)

I / We have read, consent and agree to the collection, use and disclosure of my / our personal data for the purpose listed and in accordance with the terms as set out in the attached policy.

If I / we have provided personal data of individuals other than myself / ourselves in this Form, I / we also confirmed that I / we have sought the requisite consent from these individuals to the collection, use and disclosure of their personal data. In particular, I / we confirm that I / we have informed these individuals of the purpose of collection, use and disclosure of their personal data.