



MARINA BAY RESIDENCES
 MANAGEMENT OFFICE
 18 Marina Boulevard #07-01
 Singapore 018980
 Tel: 6603 6000 Fax: 6603 6010

**APPLICATION FOR
 SEASON PARKING
 (Non-Resident SP)**

APPLICATION RECEIVED ON:
 DATE: _____ TIME: _____

Particulars of Applicant[†]

[Applications for Season Parking (Non-Resident SP) are strictly for Registered Subsidiary Proprietors of Marina Bay Residences who have tenanted out their premises and for vehicles registered under the name of the Subsidiary Proprietors. Documentary proof of vehicle ownership or entitlement to use of company registered vehicle is required]

Name : _____
 Mailing Address : _____
 Unit No. of MBR Premises Owned : # _____
 Contact Nos. : _____ (Residence/Office) _____ (Handphone)
 Vehicle Registration No. : _____
 Vehicle Make / Model : _____ Vehicle Colour : _____

Type of Application

(All payments shall be by Cheque only and made payable to "MCST PLAN NO. 3593")

Initial Partial Month Season Parking : Commencement Date

D	D	/	M	M	/	Y	Y	Y	Y
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(Applicable for New / First Time Applications Only)

Three (3) Months Season Parking : Period

M	M	/	Y	Y	Y	Y
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 to

M	M	/	Y	Y	Y	Y
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Season Parking Charges *(Rates are at per month basis and inclusive of GST)*

Vehicle Registration under NRSP Scheme	No. of Vehicles Registered under Residents' Season Parking Scheme						For Official Use Verified By: _____
	0		1		2 or more		
1 st Vehicle of Applicant	\$348.80*	<input type="checkbox"/>	\$348.80*	<input type="checkbox"/>	\$457.80	<input type="checkbox"/>	
2 nd & Subsequent Vehicle of Applicant	\$457.80	<input type="checkbox"/>	\$457.80	<input type="checkbox"/>	\$457.80	<input type="checkbox"/>	

**Concessionary discount of \$108 applies*

Acknowledgement

I / We, hereby confirm that I / we have read and will fully abide by the rules & regulations governing car parking at Marina Bay Residences, which are reproduced overleaf. We further undertake to display the car park label, when issued, prominently on the top left of the front windscreen of our vehicle at all times whilst within the estate.

Signature _____

Date _____

For Official Use

Documentary Proof

Vehicle Log Card NRIC/EP/DP Company Letter
 Proof of Ownership of Premises at MBR Others: _____

Payment

Description	Amount
<input type="checkbox"/> Initial Partial Month Season Parking	\$
<input type="checkbox"/> Three (3) Months Season Parking	\$
Sub-Total	\$
GST @ 9%	\$
Total Payable	\$

Payment Received : \$ _____ PayNow/ Cheque No.: _____ Received By: _____
(please attach cheque image)

Issuance of Car Park Label

Date of Issue : _____
 Serial No. of Car Park Label : _____
 Car Park Label Issued By : _____

IU Registration / Update

Date of IU Registration : _____
 IU Registration By : _____

Recipient To Acknowledge

Name : _____
 Signature : _____

Date : _____

** Please delete where not applicable*

RULES & REGULATIONS

1. Entry into the car park and parking within the car park of the development for all vehicles shall be at the absolute discretion of the Management and subject to the rules herein and such other terms determined by the Management from time to time.
2. Only Residents may apply for season parking of their vehicle within the car park of the development.
3. Each apartment unit shall, subject to documentary proof of residence and ownership of vehicle or entitlement to use of company registered vehicle, be eligible to apply for season parking of one (1) vehicle within the car park of the development subject to the availability of parking lots.
4. Residents with more than one (1) vehicle may, subject to the availability of parking lots after satisfying the season parking applications of all residents' first (1st) vehicle, apply for season parking for their second and subsequent vehicles on a first-come-first-serve basis.
5. Subsidiary Proprietors who have tenanted out their premises and are no longer eligible to apply for parking of their vehicle(s) under the Resident's season parking scheme may, subject that to the availability of parking lots after satisfying all applications under the Residents' season parking scheme, apply for season parking for their vehicles under the Non-Resident Subsidiary Proprietor (NRSP) season parking scheme.
6. Application for season parking under the NRSP season parking scheme stated in item (5) above shall be on a first-come-first-serve basis and must be submitted to the Management Office in a prescribed form together with copy of the document issued by the relevant authority certifying ownership of vehicle under the name of the Subsidiary Proprietor or document of entitlement to use of company registered vehicle by the Subsidiary Proprietor and documentary proof of ownership of unit at Marina Bay Residences, if name of subsidiary proprietor differs from the register of subsidiary proprietors maintained by the Management Office.
7. Approval of application for season parking shall be at the sole discretion of the Management. Notwithstanding the approval of any application for season parking, the Management shall reserve the rights to cancel any approval and withdraw any season parking granted to a Resident and/or Subsidiary Proprietor at any time.
8. On the approval of an application under the NRSP season parking scheme, the Subsidiary Proprietor shall make payment of the season parking charges plus the prevailing GST, in advance on a quarterly basis. Applications for season parking under the NRSP season parking scheme shall be based on a monthly rate of \$457.80 (inclusive of 9% GST) and a concessionary discount of \$109.00 (inclusive of 9% GST) shall be granted for the 1st car of any unit under the NRSP scheme only if no more than one (1) other vehicle is registered for the same unit under the Residents' season parking scheme.
9. First time applicants may apply for pro-rated payment for the month of application, plus full payment for the following quarter. All payments shall strictly be by cheque only and made payable to "*The Management Corporation Strata Title Plan No. 3593*".
10. Re-application of season parking for subsequent months shall be submitted with the season parking charges to the Management Office during office hours not later than the 25th day of the month preceding the period applied for. Season parking access for vehicle shall be invalidated by the end of valid season parking period automatically if no approval is granted for any re-application; or if no re-application or advance payment of the season parking charges is received by the Management Office by the stipulated date.
11. Successful season parking applicants will be issued a season parking label and they must display the season parking label prominently on the top left (passenger side) portion of the front windscreen of their vehicles at all times whilst their vehicles are parked within the car park.
12. A fee of S\$5.00 will be charged for the replacement of any lost season parking label. This fee is subject to revision as and when the Management deems necessary.
13. Season parking labels are strictly non-transferable and Residents / Subsidiary Proprietors who change vehicles should submit details of new vehicles including the vehicle IU number to the Management so that these may be updated to allow entry of the new vehicle into the car park.
14. Except for vehicles with valid season parking, the parking of other vehicles shall be restricted to visitor's parking lots. All visitors' and Residents' / Subsidiary Proprietors' vehicles without valid season parking shall not be permitted to park their vehicles on a regular extended basis or overnight within the car park or between the hours from 12.00 midnight to 6.00 am daily.
15. The Management reserves their right to impose charges on visitors for the parking of their vehicles within the car park as it deems necessary.
16. The Management shall have the right to amend, add or delete any rules at any time as it deems necessary, to regulate the use of the car park and parking of vehicles within the car park including the right to determine the number of parking lots for season parking or guests and the method of allocation of available season parking lots to applicants.
17. Vehicles parked within the car park are at the sole risk of the owners or Residents, and the Management will not be responsible for any loss or damage howsoever caused.
18. The car park has a height limit of 2 metres.
19. Heavy vehicles are not allowed in the car park.
20. Repair or servicing of cars, recreation, storage or repair works by the Residents / Subsidiary Proprietors or their visitors is not permitted in the car park or anywhere in the common area.
21. No vehicles should be parked indiscriminately along the driveways or at any non-designated areas (e.g. in front of switch room and lift lobby etc.) or across two lots.
22. The Management shall have the right and may at its absolute discretion immobilize by use of wheel-clamps or remove by use of tow trucks, any unauthorized vehicle found parked within reserved lots or any vehicle found parked overnight or between the hours from 12.00 midnight to 6.00 am or any vehicles found parked in an indiscriminate or inconsiderate manner within the car park or development.
23. The owner/driver of a vehicle that has been immobilized shall without dispute, pay to the Management an administration fee of S\$150.00 and a further S\$25.00 per day for the release of the wheel-clamp. The Management shall not be responsible for any loss or damage howsoever caused to the vehicle which has been wheel-clamped or the contents therein.
24. The owner/driver of a vehicle that has been removed shall without dispute, pay all charges incurred by the Management including any towing charges, incidental costs and expenses. The Management shall not be responsible for any loss or damage howsoever caused to the vehicle which has been removed or the contents therein.

PERSONAL DATA PROTECTION ACT (NO.26 OF 2012)

I / We have read, consent and agree to the collection, use and disclosure of my / our personal data for the purpose listed and in accordance with the terms as set out in the attached policy.

If I / we have provided personal data of individuals other than myself / ourselves in this Form, I / we also confirmed that I / we have sought the requisite consent from these individuals to the collection, use and disclosure of their personal data. In particular, I / we confirm that I / we have informed these individuals of the purpose of collection, use and disclosure of their personal data.